

# CARLISLE HOMEOWNERS ASSOCIATION APPLICATION FOR ARCHITECTURAL APPROVAL

GENERAL INFORMATION:

Homeowner(s) Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Work Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

BRIEF DESCRIPTION OF IMPROVEMENT:

\_\_\_\_\_  
\_\_\_\_\_

To avoid delays, please attach as many additional pages as needed to properly describe the improvement to the Architectural Committee (ARC), including plans, sketches and/or diagrams showing all colors, dimensions, materials, location on the lot, etc.

**Important:** ARC approval in no way relieves the homeowner of the responsibility for proper drainage. Additionally, obtaining approval from the ARC Committee does not remove the obligation of the applicant to obtain the necessary approvals from the applicable municipal or governmental agency, nor does approval from the ARC Committee guarantee approval from any other agencies.

**Disclaimer:** By granting approval of an ARC application, the ARC Committee makes no warranties or claims regarding the structural integrity of the plans, drawings and specifications or that the improvement if completed consistent with the plans, drawings and specifications is free from defects. Homeowners are responsible for obtaining prior ARC approval from Summerlin North Master Association through Summerlin Management at (702) 838-5501 ([www.summerlink.com](http://www.summerlink.com)). Please know that homeowners must submit an approval letter from Summerlin North prior to submitting with Carlisle HOA.

Signatures of Applicant(s):

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

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**THIS SPACE FOR ARCHITECTURAL COMMITTEE USE ONLY**

Homeowner's Account Number is \_\_\_\_\_.

This application has been assigned ARC File Number \_\_\_\_\_.

The Architectural Committee has determined that this application is:

\_\_\_\_\_ **APPROVED** (Subject to compliance with Association's CC&R's and By-Laws and approval by all applicable local, state, and federal agencies.)

\_\_\_\_\_ **DISAPPROVED AS SUBMITTED FOR THE FOLLOWING REASONS:**

- (A) Improvements detrimental to the surrounding properties as a whole
- (B) Improvements not in harmony with the surrounding structures
- (C) Improvements unreasonably interfere with other existing lots
- (D) Improvements will be a burden on the Association
- (E) Application incomplete; specifically: \_\_\_\_\_

Signature of ARC Member:

\_\_\_\_\_ Date: \_\_\_\_\_

# CARLISLE HOMEOWNERS ASSOCIATION NEIGHBOR AWARENESS STATEMENT

**Note:** To avoid delays, please include a Neighbor Comment Statement for every neighbor that is affected by your planned improvement. Your neighbor's response is for information purposes only. You may be approved or denied regardless of your neighbor's input.

NEIGHBOR INFORMATION:

Neighbor Name(s): \_\_\_\_\_

Neighbor Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

APPLICANT INFORMATION:

Applicants Name(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

In relation to our residence, the neighbor's residence is (please circle one):

North South East West Above Below Other: \_\_\_\_\_

BRIEF DESCRIPTION OF IMPROVEMENT:

\_\_\_\_\_  
\_\_\_\_\_

NEIGHBOR COMMENT:

We have reviewed the plans being submitted for architectural approval by our neighbor. Our evaluation of the proposed improvements shown on the plans is as follows:

\_\_\_\_\_ **WE DO NOT** find the proposed improvements objectionable

\_\_\_\_\_ **WE DO** find something objectionable about the proposed improvement, specifically:

\_\_\_\_\_  
\_\_\_\_\_

Signatures of Neighbor(s):

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

**CARLISLE HOMEOWNERS ASSOCIATION  
NOTICE OF COMPLETION FORM**

GENERAL INFORMATION:

Homeowner(s) Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

BRIEF DESCRIPTION OF IMPROVEMENT:

\_\_\_\_\_  
\_\_\_\_\_

**NOTE: Please use this form to let the Architectural Committee know when approved improvements are completed so that the committee may make a final inspection of the improvements and confirm conformity with the approved plans.**

NOTICE OF COMPLETION AND PERMISSION TO INSPECT:

On \_\_\_\_\_ (completion date), I completed the improvements to my property as described in my approved plans. The Architectural Committee has my permission to make a final inspection of the improvements.

Signatures of Applicant(s):

\_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_

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**THIS SPACE FOR ARCHITECTURAL COMMITTEE USE ONLY**

Homeowner's Account Number is \_\_\_\_\_.  
This application has been assigned ARC File Number \_\_\_\_\_.

The Architectural Committee has made a final inspection of the improvements and find that the improvements:

\_\_\_\_\_ **ARE** in conformity with the approved plans.  
\_\_\_\_\_ **ARE NOT** in conformity with the approved plans; specifically: \_\_\_\_\_

Signature of ARC Member:

\_\_\_\_\_  
Date: \_\_\_\_\_